

Explanation of Document Formatting and Revision Process

In this document, any text that is **highlighted green with strikethrough script is original bylaws law language/verbiage.** **Text shown in red and highlighted in yellow indicates the suggested changes to the bylaws.** These formatting conventions are used to clearly distinguish between the existing language of the bylaws and the proposed revisions for review and discussion.

BY-LAWS THE IMPERIAL COURT OF MINNESOTA

Revised 04/15/09/Approved 03/11/10

* Reviewed & revised by SPPC on 11/07/2025

** Reviewed, updated/revised by SPPC on 12/28/25 – Adding Vision statement and updating Mission. Adding Values/Principles.

ARTICLE I: NAME AND PURPOSE

Section 1: Name: The name of the organization shall be The Imperial Court of Minnesota. It shall be a 501(c) (3) nonprofit organization incorporated under the laws of the State of Minnesota.

Section 2: Purpose: The Imperial Court of Minnesota is organized for charitable purposes.

Mission Statement: The Imperial Court of Minnesota is a local Chapter of an International organization whose focus is to build a better community through volunteer work and community outreach with an emphasis on fundraising.

****Vision & Mission Statement:**

The Imperial Court of Minnesota focus on supporting our community through volunteering, advocacy, outreach, and fundraising. Through mentorship and partnership within our organization and shared marginalized 2SLGBTQAI+ communities, we strive to building connections for the future.

Our Values/Principles:

Equity:

- Promoting equal access, representation, and opportunity.

Transparency:

- Openly sharing information about governance, finances, and decision-making processes.
- Building trust through openness.

Collaboration:

- Partnering with others to strengthen impact.
- Encouraging teamwork and shared learning.

Diversity:

- Recognizes and values human differences

- Embraces and celebrates unique backgrounds, perspectives, and talents

Inclusion:

- Treating all individuals fairly and valuing diversity.

Integrity:

- Acting honestly, transparently, and ethically in all activities. Ensuring accountability to donors, beneficiaries, and the public.

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***ARTICLE II: MEMBERSHIP**

Section 1: Eligibility for Membership: Membership shall be open to any person residing in the State of Minnesota who is not less than eighteen (18) years of age, who supports the mission statement in Article I, Section 2 **or has previously been named to the college of monarchs, college of cardinals or college of lifetime titleholders.** Membership is granted after receipt of the Member Information Form and Annual Dues. Membership shall not be restricted on the basis of **gender**, race, religion, national origin, sexual orientation, physical or mental abilities.

Section 2: Annual Dues: **The amount required for annual dues shall be Twenty-five dollars (\$25.00), unless changed by a majority vote of the members at the Annual Meeting of the membership. Continued membership is contingent upon being up to date with membership dues. The board may set annual dues by a two-thirds majority, based on membership type. See the membership SOP for details.**

Section 3: Rights of Members: **Each member shall be eligible to cast one vote in general elections. Voting rights of the said membership will be granted based the membership as described in the SOPs.**

Section 4: Resignation: Any member may resign by filing a signed written resignation with the Executive Secretary. Resignation shall not relieve a member of unpaid dues or other charges previously accrued.

Section 5: Non-voting Membership: **Non-voting membership shall be granted to those members who have achieved a "Lifetime Title" and have not paid annual dues. The Board shall also have the authority to establish and define other non-voting categories of membership.**

ARTICLE III: MEETINGS

Section 1: **Regular Meetings: Regular meetings of the members shall be held monthly at a time and place designed by the General Court. Meetings of the General members and Board of Directors shall be held monthly at a time and place designed by the respective bodies. See SOPs for details.**

Section 2: Annual Meeting: **The Annual meeting of the membership shall be held in the month of March. The Annual meeting of the membership shall be held once every**

calendar year, with the date and time to be mutually agreed upon by the Board of Directors and General Membership. Notification of said meeting process and procedures - See SOPs for details.

Section 3: Quorum: The total members present at any properly announced meeting shall constitute a quorum.

ARTICLE IV: BOARD OF DIRECTORS

Section 1: Board Role, Size and Compensation: The Board is responsible for the overall policy and direction of The Imperial Court of Minnesota. The Board shall have up to fifteen (15) ten (10) but not fewer than seven (7) four (four) members. The Board shall receive no compensation.

Section 2: Terms: Board members shall serve terms as set forth in the Standard Operating Procedures.

~~Section 3: Meetings and Notice: The Board shall meet monthly at an agreed upon time and place. An official board meeting requires that each Board member have notice at least five (5) days in advance.~~

Board Elections: New officers and current officers shall be elected or re-elected by the members in accordance with the Standard Operating Procedures.

Section 4: Election Procedures: All members desiring a position on the Board must be at least twenty-one (21) years of age by the date of his or her their election on the Board and must submit a Letter of Intent, to the Executive Chair or Executive Secretary by the beginning of the Board meeting, one month prior to the election.

Section 6: Quorum: A quorum consists of 50 %+1 seated Board members.

Section 7: Officers and Duties: There shall be no less than four (4) three (3) and no more than four (4) officers of the Board, consisting of the Executive Chair, Executive Vice Chair, Executive Secretary and Executive Treasurer. The role of Executive Vice-Chair will be an optional role. Their duties shall be set forth in the Standard Operating Procedures.

Section 8: Vacancies: To be governed in accordance with the Standard Operating procedures.

Section 9: Resignation, Termination and Absences: To be governed in accordance with the Standard Operating Procedures.

Section 10: Special Meetings: Special meetings of the Board shall be called at request of the Executive Chair or one-third (1/3) of the Board. Notice's, of special meetings shall

be sent out, by the Executive Chair or Executive Secretary, to each board member at least five (5) days in advance.

ARTICLE V: COURT TITLES

Section 1: Ownership of Titles: The Imperial Court of Minnesota shall own and control the following titles: Emperor, Empress, **Emprex**, Prince Royale, Princess Royale, **Princet Royale** and all other Titles issued by The Imperial Court of Minnesota. **See SOPs for description of individual titles.**

ARTICLE VI: PARLIMENTARY AUTHORITY

Section 1: Parliamentary Authority: The rules contained in the current edition of **Robert's Rules of Order Newly Revised**, shall govern the Imperial Court of Minnesota in all cases to which they are applicable and in which they are not inconsistent with these By-Laws, any special rules of order The Imperial Court of Minnesota may adopt and any statutes applicable to The Imperial Court of Minnesota that do not authorize the provisions of these By-Laws to take precedence.

ARTICLE VII: AMENDMENTS

Section 1: Amendment: These By-Laws may be amended, when necessary, by a two-third (2/3) majority vote of the voting members of the General Court. Proposed amendments must be submitted in writing **60-30** days prior to a General Court meeting. No amendments to these By-Laws shall change the tradition of The Imperial Court of Minnesota.